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COLCHESTER, CT
2016 OCT 17 PM 3:29

Minutes

Members Present: Thomas Tyler, Anthony Tarnowski, Joe Ruiz, Lynn Goodwin, Irene Malsbenden, Paul Picard

Members Absent: None

Others Present: Director of Educational Operations Ken Jackson, Tecton: Stephen P. Melingoni, Jeff McElravy; O&G: Lorel Purcell; Arcadis: Pam Budas, Jack Butkus; Board of Finance Liaison Tom Kane

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:10 p.m..
2. **Changes to the Agenda:** None
3. **Citizen's Comments:** None
 - a. **Town email:** K. Jackson received an email from Kingspan Energy regarding the Solar System option. He will invite them to attend the next meeting to discuss.
4. **Approval of Minutes - September 22, 2016:** I. Malsbenden motioned to approve the September 22, 2016 meeting minutes, seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED.**

5. Approval of invoices:

J. Ruiz motioned to approve the following invoice for Tecton , seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED**

<u>Invoice</u>	<u>Amount</u>	<u>For</u>
38600	\$90,417.00	Reimbursables

A. Tarnowski motioned to approve the following invoice for Arcadis, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**

<u>Account</u>	<u>Amount</u>	<u>For</u>
0807166	\$12,722.45	Commissioning

L. Goodwin motioned to approve the following invoice for Arcadis, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.**

<u>Account</u>	<u>Amount</u>	<u>For</u>
0807167	\$502.55	Commissioning

6. Project Manager update and potential action:

- Prebid conformance review with the State required some clarification on a few areas. The necessary clarification has been provided.
- The Space Waiver for the gym will mean that costs that were listed as ineligible during referendum will now be reimbursable and can now be used to offset the costs items, such as computers, that are no longer reimbursable by the State.

7. Architect update and potential action:

- All local reviews and necessary signatures have been secured.
- BID documents were sent to CM electronically on October 11, 2016.

8. Construction Manager update and potential action:

- Once State approval letter is received the project will go out to bid.
- A prebid meeting will be held on October 27, 2016. Chairman Tyler asked the Committee be notified if this date changes.

9. Discussion on communication/social media: Principal Bennett continues to help with this.

10. Citizen's Comments: None

11. Adjournment: P. Picard motioned to adjourn seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 7:44 p.m.

Submitted by,

Dawn LePage, Clerk